

MINUTES

LAFCO REGULAR MEETING

Wednesday, July 21, 2004, 9:00 A.M.
Board of Supervisors' Hearing Room, Hall of Administration
800 S. Victoria Avenue, Ventura, Ca 93009

1. CALL TO ORDER

Chair Barajas called the regular meeting of the Ventura Local Agency Formation Commission to order at 9:00 A.M.

2. PLEDGE OF ALLEGIANCE

Commissioner Parks led the Pledge of Allegiance

3. ROLL CALL

The following commissioners and alternates were present:

- Commissioner Parks
- Commissioner Long
- Commissioner Barajas
- Commissioner Waunch
- Commissioner Curtis
- Commissioner Richardson
- Commissioner Cunningham
- Alternate Commissioner Grandsen
- Alternate Commissioner Hess

4. COMMISSION PRESENTATIONS AND ANNOUNCEMENTS

There were no presentations or announcements

5. PUBLIC COMMENT

Chair Barajas requested public comment on any item not on the agenda. Receiving no comments from the public, he closed the public comment period for items not on the agenda.

COMMISSIONERS AND STAFF

COUNTY:

Kathy Long
Linda Parks
Alternate:
Steve Bennett

CITY:

Evaristo Barajas, Chair
Don Waunch
Alternate:
John Zaragoza

SPECIAL DISTRICT:

Jack Curtis, Vice Chair
Dick Richardson
Alternate:
Ted Grandsen

PUBLIC:

Louis Cunningham

Alternate:
Kenneth M. Hess

EXECUTIVE OFFICER:

Everett Millais

LAFCO ANALYST:

Hollee Brunsky

OFFICE MANAGER/CLERK:

Debbie Schubert

LEGAL COUNSEL:

Leroy Smith

**6. APPROVAL OF MINUTES OF THE VENTURA LAFCO REGULAR MEETING
HELD JUNE 9, 2004**

MOTION: Approve minutes from June 9, 2004 without revision (Richardson)
SECOND: Parks
FOR: Long, Parks, Barajas, Waunch, Richardson, Cunningham
AGAINST: None

ABSTAIN: Curtis
MOTION PASSED 6/0/1

CONSENT ITEMS

**7. PROFESSIONAL SERVICE AGREEMENT FOR DATABASE SERVICES - DONNA
GORIS**

MOTION: Approve without amendments (Long)
SECOND: Curtis
FOR: Long, Curtis, Parks, Barajas, Waunch, Richardson, Cunningham
AGAINST: None
ABSTAIN: None
MOTION PASSED 7/0

PUBLIC HEARING ITEMS

**8. SPHERE OF INFLUENCE REVIEW AND UPDATE: LAFCO 04-11S - OJAI VALLEY
SANITARY DISTRICT**

Everett Millais presented the staff report. Chair Barajas requested public comments.
Receiving no response, Chair Barajas closed the public comment period for this item.

MOTION: Continue indefinitely and direct staff to re-notice (Long)
SECOND: Richardson
FOR: Long, Richardson, Curtis, Parks, Barajas, Waunch, Cunningham
AGAINST: None
ABSTAIN: None
MOTION PASSED 7/0

9. REVISIONS TO LAFCO FEE SCHEDULE

Everett Millais presented the staff report. Chair Barajas requested public comments.
Receiving no response, Chair Barajas closed the public comment period for this item.

MOTION: Motion for approval without revisions (Waunch)
SECOND: Long
FOR: Long, Richardson, Curtis, Parks, Barajas, Waunch, Cunningham
AGAINST: None
ABSTAIN: None
MOTION PASSED 7/0

ACTION ITEMS

10. NOMINATIONS TO CALAFCO EXECUTIVE BOARD

Everett Millais presented the staff report.

MOTION: Motion to authorize Chair to submit nomination for Kathy Long (Richardson)

SECOND: Waunch

With no other nominations received, Chair Barajas closed nominations.

FOR: Richardson, Waunch, Long, Curtis, Parks, Barajas, Cunningham

AGAINST: None

ABSTAIN: None

MOTION PASSED 7/0

11. CONFLICT OF INTEREST CODE AMENDMENT

Everett Millais presented the staff report.

MOTION: Motion for approval without revisions (Curtis)

SECOND: Parks

FOR: Curtis, Parks, Long, Barajas, Waunch, Cunningham

AGAINST: None

ABSTAIN: None

MOTION PASSED 7/0

12. REVISIONS TO MUNICIPAL SERVICE REVIEW AND SPHERE OF INFLUENCE UPDATE WORK PLAN

Everett Millais presented the staff report.

MOTION: Motion for approval without revisions (Richardson)

SECOND: Long

FOR: Richardson, Long, Curtis, Parks, Barajas, Waunch, Cunningham

AGAINST: None

ABSTAIN: None

MOTION PASSED 7/0

INFORMATION ONLY

13. COMMISSIONER TERM EXPIRATIONS

Everett Millais presented information about the selection process to replace members whose terms are expiring on January 1, 2005: Jack Curtis, Special District Member; Ted Grandsen, Special District Member Alternate; Lou Cunningham, Public Member; Ken Hess, Public Member Alternate. Alternate Commissioner Grandsen, based on the Rules and Regulations of the Independent Special District Selection Committee, will automatically become the regular special district member on January 1, 2005, starting a new four-year term, and a mailed ballot election will be conducted with the independent special districts to select a new alternate member. There will be a formal item on the September meeting agenda for the Commission to decide the selection process for public member and public member alternate.

14. CALAFCO AWARDS 2004

Everett Millais presented information on calling for nominations for CALAFCO awards. He noted that any individual can submit nominations for CALAFCO awards and no Commission action is necessary.

EXECUTIVE OFFICER'S REPORT

Everett Millais reported on the following:

Pending Legislation: AB 2306 should go to the Senate for a vote in August; SB 1266 passed and has been signed which, effective January 1, 2005, will increase the size of island areas qualifying for expedited annexation procedures from 75 to 150 acres.

CALAFCO Board meets Friday July 23 in Ventura at Nona's Café.

CALAFCO Annual Conference – in Anaheim, September 8-10, 2004

Next LAFCO meeting is September 15, 2004 – It was noted that the City of Simi Valley Runkle Canyon project EIR was being distributed to the Commission in advance for this meeting.

COMMISSIONERS' COMMENT

Commissioner Cunningham thanked the commission for the opportunity to serve on LAFCO.

ADJOURNMENT

Chair Barajas adjourned the meeting at 9:45 A.M.